

Draft for Review

Kentucky-Tennessee Society of American Foresters
Executive Committee Meeting, January 21, 2004
Lake Barkley State Resort Park, Kentucky

Opening/General Topics

Meeting called to order at 6:30 p.m. by Red Anderson.

List of attendees -- see attached.

Review Agenda: Red Anderson – see attached.

Opening Remarks: Red Anderson.

Remarks by SAF Council, District Nine Representative, Bob Cunningham.

- Introduced himself.
- Attended first Council meeting in December 2003. Very intense. Council in good hands.
- Comments/reminders about:
 - Field Forester Award: Nominations due February 28, 2004, to him.
 - Outstanding Communicator Award: Nominations due February 28, 2004, to SAF (Attn: National Awards).
 - Strategic Planning: Look at how we can fit into our activities.
 - Budget: SAF budget about four million. Times are tight.
 - Membership: Down 547, December 2002 to 2003. KTSAF met their goal. Some state societies exceeding 5% membership as Fellows – what should we do?
 - 2006 SAF National Convention will be in Pittsburgh, PA.
 - Leadership Academy: Needs to pay own way.
 - Annual Giving Program.
 - Legislative Day in Washington: 1st time for this event was a success.
 - Other comments on SAF programs and functions.

Executive Meeting Minutes, 2003 Summer Meeting: A quorum was not present; therefore an Executive Meeting was not held.

Budget Reports: Laurie Smith.

KTSAF 2003 – Year-End Financial Statement: See attached. Gary Schneider moved that the report, with several additional entries reported by Laurie Smith, be approved. Jerry Crow seconded. Motion passed.

KTSAF Draft 2004 Budget: See attached. Discussion occurred over moving \$1,000.00 for KTSAF member to attend SAF Leadership Academy not spent from 2003 budget to increase the 2004 budget to \$2,000.00 and to give an additional \$1,000.00 to SAF in support of the Leadership Academy. Further discussion followed regarding putting a total of \$3,000.00 into sending delegates to the 2004 Leadership Academy rather than just giving an additional

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\$1,000.00 to the academy. Gary Schneider moved that 2004 budget line for sending KTSAF delegates to SAF Leadership Academy be increased to \$3,000.00. If \$3,000.00 were not spent to send delegates to the academy, the balance would be donated to the academy. Joe Burckle seconded. Motion passed. Gary Schneider moved that the KTSAF Draft 2004 Budget, as amended by previous motion, be accepted. Joe Burckle seconded. Motion passed.

Red Anderson stated that because of his outstanding experience at the Leadership Academy he was issuing a challenge to all present to match a \$200.00 gift the he was giving to KTSAF to support the Leadership Academy.

Committee Reports

Public Affairs/Communications: Matt Bennett: Not in attendance. No report.

Membership: Dwayne Turner: See attached.

Member Information: See attached and Web Site archives on CD.

Newsletter: John Rennie.

Web Master: Mark Young.

Scholarship: Jerry Crow for Wayne Clatterbuck: See attached.

Education: Laurie Smith: See attached.

Program: Bruce Kauffman: Verbal report on actions, and see attached.

History: Rick Wilcox retired from USFS recently and also submitted his resignation as KTSAF Historian. See attached material. Red Anderson asked membership for help in recruiting someone to volunteer to chair this committee.

Policy: Jeff Stringer: Not in attendance. No report.

Auditing: Red Anderson: Will get help for some others to help audit last year's books so that Pam can have assurance of her work.

Tellers: Richard Evans: See attached report. About 25% of membership voted.

Awards: Pam Snyder. Not in attendance. No report.

Nominating: Kerry Schell: Difficulty in getting members to agree to be nominated for elected office (see attached). Thinks people ought to be more willing to serve. Discussion of alternatives followed.

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KTSAF Chapter Reports: To be presented during general Business Meeting, except as follows:

West Tennessee: David Mercker

- Summer meeting to be June 10, 2004, in Jackson, Tennessee. Theme will be “Precision Forestry.” Details in Chapter Report attached to Business Meeting Minutes.
- Second project is a CFE program in September, 2004, on “Wetland Forestry.”
- West Tennessee Chapter has drafted a position paper relating to Certification/-Registration/Licensing Foresters in Tennessee (copy attached to Business Meeting Minutes). Gary Schneider was asked to review the paper and provide input. Gary responded that in relation to SAF’s policy on authoring and submitting position papers, he believed that this paper was more of a proposal to the KTSAF to discuss the paper and determine whether the KTSAF wants to carry this topic forward to the national level. Much discussion about pros and cons of various certification programs followed. Suggestion was made to consider this as the theme for next Winter Meeting. East Tennessee Chapter agreed to consider.

School Reports: To be presented during general Business Meeting.

Agency Reports: To be presented during general Business Meeting.

Old Business: No specific topics, other than those discussed above.

New Business

KT Historian: Need someone to take over for Rick Wilcox over chair of the History Committee/KT Historian.

TN CFE Coordinator: Larry Tankersley resigned as the Tennessee CFE Coordinator. Red reported that Alan Brown, who had held this position while living in Mississippi, has agreed to take over this responsibility.

FFA Convention Coordinator: Need someone to take over from Ken Negray as coordinator for the FFA Convention program.

Proposed Future Meeting Schedule: John Rennie discussed past rotations for chapters hosting winter and summer meetings. In past scheduling, a Kentucky chapter has not hosted a summer meeting. John proposed a rotation that would involve all chapters hosting meetings in a more equal share (see attached). Laurie Smith moved that John’s proposal be accepted. Gary Schneider seconded. After discussion, motion passed.

Tennessee Forester Licensing: See discussion, above, under West TN Chapter.

Professional Training: No discussion.

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Adjourn Meeting: Laurie Smith moved that the Executive Committee Meeting be adjourned.
John Rennie seconded. Motion passed.

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Attendees
Executive Committee Meeting
Kentucky-Tennessee Society of American Foresters
2004 Winter Meeting
January 21, 2004

J. R. Anderson, Chair, KTSAF
Jerry Crow, Chair-Elect, KTSAF
Don Hodges, Incoming Chair-Elect, KTSAF/Incoming Chair, E TN Chapter
Bob Cunningham, Council Representative, 9th District, SAF
Laurie Smith, Treasurer, KTSAF
Ed Smith, Incoming Secretary, KTSAF
Jason Utley, Chair, West KY Chapter
David Mercker, Chair, West TN Chapter
Bruce Kauffman, Outgoing Chair, Middle TN Chapter/Program Committee
Jere Jeter, Incoming Chair, Middle TN Chapter
Joseph Burckle, Chair, SE TN Chapter
Jeff Holt, Outgoing Chair, E TN Chapter
John Rennie, Newsletter Editor
Kerry Schell, Nominating Committee
Richard Evans, Tellers Committee
Dave Buckley, Faculty Representative, UT
George Hopper, Head, Department of Forestry, Wildlife, and Fisheries, UT
Alan Houston
Gary Schneider
Dave Walters

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Executive Committee Meeting
2004 Winter Meeting
6:00 PM, CST
(January, 2004)

ITEM.....	RESPONSIBILITY
Welcome	Red Anderson
Remarks by Council Representative.....	Bob Cunningham
Approval of last executive meeting minutes (Pickett SF)	Jeffrey Lewis
Budget Report	Laurie Smith
Committee Reports	
Public Affairs/Communications.....	Matt Bennett
Membership	Dwayne Turner
Member Information:	
Newsletter	John Rennie
Web Master.....	Mark Young
Scholarship.....	Wayne Clatterbuck
Education	Laurie Smith
Program.....	Bruce Kauffman
History.....	vacant
Policy	Jeff Stringer
Auditing	Red Anderson
Tellers	Richard Evans
Awards	Pam Snyder
Nominating	Kerry Schell

KT-SAF Chapter Reports Written reports, please

EKy	Harry Bullock
WKy.....	Jason Utley
ETn.....	Jeff Holt
SETn	Dwayne Turner
MiddleTn.....	Bruce Kauffman
WestTn.....	David Mercker

School Reports Written reports, please

UT	David Buckley
UK.....	Chuck Rhoades
Sewanee	Karen Kuers
Hazard CC.....	Don Barnes

Agency Reports

- LBL
- Cherokee NF
- Daniel Boone NF
- Tn Div. Forestry
- Ky Div. Forestry

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Industry Reports

Mead/Westvaco
Smurfit/Stone
Weyerhaeuser
Other

Old Business

New Business

Resignation of Rick Wilcox as KT Historian, and Replacement
Resignation of Larry Tankersley as TN CFE Coordinator, Alan Brown as replacement
Resignation of Ken Negray as Coordinator for FFA Convention program, Seek Replacement
Proposed meeting schedule.....John Rennie
Tennessee Forester LicensingGary Schneider
Professional Training..... Alan Brown

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2003 Year-End Financial Statement

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2004 Budget

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Membership Committee Report



**Kentucky-Tennessee Society of American Foresters
2003 Annual Report of the
Membership Information Committee**

Presented at the
Winter Meeting, Lake Barkley State Resort Park, KY, January 21-23, 2004

Newsletter:

Four issues (February, May, August and November) of the K-T SAF Newsletter were produced and distributed to ~~approximately~~ [delete “approximately” ?] K-T SAF members, SAF officers and Council Members and editors of other SAF State Societies. Between 300 and 400 were distributed by email, while 100 to 150 were sent through the US Postal Service.

The total cost of printing and mailing the newsletter for 2003 was 331.88. This is about half the cost when all newsletters were sent through the mail.

Web Site (www.ktsaf.org):

The K-T SAF Web Site, and its use by our members, continues to grow. The “K-T SAF News” section remains the most popular area on the web site. This section aims to provide current local and national forestry-related news and information to our members on a weekly basis. Members are encouraged to send information to jmyoung@utk.edu for inclusion on the site. Links to other regional newspaper stories are especially desirable.

CD Archives have been produced that document the status of the web site as of March 2003, June 2003, September 2003, and December 2003. A budget request is being submitted for \$450 (\$240 for web hosting; \$70 for domain name renewal; and \$140 for software & misc. expenses).

Ideas, suggestions, and volunteers for improvements to our web site are welcome! Chapter Chairs are encouraged to nominate someone from their group to serve as an "information contact", responsible for collecting news from their area and sending it to me for inclusion on the web. Our web site serves as an important communication tool for our organization, both internally and externally. As such, information such as local news issues, committee reports, requests for input/involvement, meeting announcements, etc. are particularly useful.

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General Notes:

The accompanying CD contains this report and archives of the 2003 K-T SAF Web Site divided into quarterly status folders. Embedded within the web site are also archives of the K-T SAF Newsletter for 2003 and previous years.

John C. Rennie

John C. Rennie
Membership Info. Committee Co-Chair
Kentucky-Tennessee SAF

J. Mark Young

J. Mark Young
Membership Info. Committee Co-Chair
Kentucky-Tennessee SAF

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Kentucky-Tennessee Society of American Foresters
2003 Memorial Scholarship Annual Report

ASSETS IN INVESTMENTS 12/31/02

Merrill Lynch Ready Assets	\$12,366.71
Morgan Stanley Prime Income Trust	\$ 2,612.09
TVA Knoxville Employees Credit Union	\$ 1,045.14
Total	\$16,023.94

INCOME ON INVESTMENTS 2003

Merrill Lynch Ready Assets	\$57.91
Morgan Stanley Prime Income Trust	\$89.00
TVA Knoxville Employees Credit Union	\$ 4.63
Morgan Stanley I-Shares 1-3 yr Treas. Bond	\$15.58
Morgan Stanley I-Shares 7-10 yr Treas. Bond	\$102.45
Morgan Stanley Liquid Asset Fund	\$ 1.18
Increase in Value of I-Share Treasury Bonds	\$ 64.36
Total	\$335.11

INCOME FROM MEMORIALS --- None

TOTAL EXPENSES 2003

Scholarships from Winter 2002 Meeting (from TVA account)	
Samuel Grinstead (Univ. of the South)	\$200.00
Sean Creighton (UK)	\$200.00
Jason McClure (UT)	\$200.00
3 Cashier's Checks	6.00
Subtotal	\$606.00
Morgan Stanley Acct Maintenance Fee	\$ 30.00
Commission & Handling: I-Share 1-3 Yr Acct	\$102.41
Commission & Handling: I-Share 3-7 Yr Acct.	\$176.46
Total Expenses	\$914.87

NET INCOME **(\$579.82)**

ASSETS IN INVESTMENTS 12/31/03

Morgan Stanley I-Shares, 1-3 years	\$ 4,123.50
Morgan Stanley I-Shares, 7-10 years	\$10,587.50
Morgan Stanley Liquid Assets	\$ 289.41
Total Morgan Stanley	\$15,000.41
Acct. 647-018236-116	
Acct. Executive: Benjamin Clemmer	
Telephone: 865-694-1008	
TVA Knoxville Employees Credit Union	\$ 443.77
Acct. #1062807	
Total Portfolio Investment	\$15,444.18

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Narrative for KTSAF Memorial Scholarship Committee 2003 Calendar Year

1. Merrill Lynch and Morgan Stanley accounts were consolidated into one account at Morgan Stanley. Although commissions and transfers did result in some costs to the scholarship fund, the consolidation will allow better management of the portfolio. Two funds were purchased based on treasury bonds --- a 1-3 year fund and a 7-10 year fund. At current interest rates, the fund should generate dividends of about \$500 to 600/year compared to the \$80.00/year generated at Merrill Lynch.

The transfer occurred in September 2003. Thus the dividend income from the Merrill Lynch account was about \$60.00 for 9 months. The dividend from the Morgan Stanley account was about \$120.00 for 3 months.

2. Interest income (dividends) did not keep pace with disbursements in 2003.
3. Considering that the Memorial Scholarship fund is not generating enough interest, at this time, to cover the scholarship expenses, the committee has asked that each chapter holding the KTSAF winter meeting include the cost of lodging rooms for the scholarship participants in their meeting expenses. In the past, the fund paid for the \$200 scholarship for each recipient at the three schools (\$600) and their lodging expense. If a winter meeting does not make a profit, then lodging expenses can come from the Scholarship Fund. We will discuss at a future KTSAF winter meeting whether a change in the committee charter is required to institute this change.
4. For 2002, no income from memorials was received. The principal of the Scholarship Fund continues to decrease, especially at the lower interest rates in the past few years. In future annual budget discussions of KTSAF, the Memorial Scholarship committee may ask that a one time contribution to the Scholarship Fund be made.
5. Scholarship recipients for 2003 are named in the spreadsheet above. Checks were given to the recipients at the Winter Meeting.
6. We will probably close the TVA Credit Union Account in 2004.
7. There is an opening for a KTSAF member to be on the Memorial Scholarship Committee. Contact Wayne Clatterback if interested.

Submitted By: Wayne Clatterback, Chair
Roger Bollinger, Member

January 14, 2004

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2003 EDUCATION COMMITTEE REPORT WINTER MEETING January 21-23, 2004

Scholarship recipients were Amanda J. Caudle from The University of Tennessee, Claudia Ann Cotton from The University of Kentucky, and John Ross Havard from The University of the South.

The *Journal of Forestry* and the *Forestry Source* list many continuing education opportunities. SAF also has a web site that lists education opportunities: <https://safnet.org/education/conedcalendar.cfm>. It is very important for foresters to continue their education. These are just a few of the ways to accomplish that goal.

The committee encourages each chapter to conduct a “Walk in the Forest” on or near Earth Day. Past “Walks” have been very worthwhile.

Each forester should take the opportunity to participate in Project Learning Tree, Project Wet, and/or Project Wild as a means of assisting educators in providing a balanced approach to environmental education. Project Learning Tree has a web site to explore: www.plt.org. If you attend any of the workshops, I promise you will learn about education from an educator’s view. If you are interested in attending any of the workshops, let me know and I will try to find one that is being offered near you.

The CFE contacts are:

KY CFE Contact: Doug McClaren
Cooperative Extension Service
University of Kentucky
Dept. of Forestry
Lexington, KY 40546-0073
Phone: (859) 257-2703
Fax: (859) 323-1031
email Dmclaren@uky.edu

TN CFE Contact: Alan Brown
Program Coordinator/Extension Specialist
University of Tennessee
University Outreach and Continuing Education
Office of Professional and Personal Development
1534 White Avenue
Knoxville, TN 37996-1526
Phone: (865) 974.0150
Fax: (865) 974-9014
email: browna@outreach.utk.edu

If anyone knows of a training session, symposium, or educational meeting that is going to occur, please contact me at (606) 376-5323 or lauriesmith@fs.fed.us. If the information is provided in time, it will be sent to the JOF and printed in the KTSAF newsletter. Thank you for your help.

Sincerely,

/s/Laurie A. Smith

Laurie A. Smith
Education Committee Chair

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Program Committee Report

Bruce Kauffman talked about the winter meeting organization with Jason Utley of the West Kentucky Chapter at the Pickett State Forest SAF meeting in June 2003. Larry Doyle, Jerry Crow, Pat Elliott and Greg Dale formed the program committee with Jason as chair. Dr. James Fazio (University of Idaho), Jennifer Turner (Kentucky Division of Forestry), Katherine Harper (LBL), Brian Beisel (LBL) and the Forestry Technology group were lined up for the program topic of "Communication for Natural Resource Managers". The registered number of members at the winter meeting was 60 with an additional 20 students in attendance. It was confirmed at the winter executive committee meeting that the student receiving the forestry scholarship award be brought to and recognized at the regular Section meeting and the student's expenses be paid from the general fund (December, 1962 motion at the K-T Society of American Foresters' meeting) including all lodging, transportation, registration and meal costs).

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Tellers Committee Report

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Nominating Committee Report
Executive Meeting
Kentucky-Tennessee Society of American Foresters
2004 Winter Meeting
January 21, 2004

The names of the members on your ballot were:

Chair Elect	Dr. Don Hodges
Secretary	Ed Smith Jeff Holt

Many members were asked to run for both offices (all from Tennessee as is our procedure). This could be the first time in many years that there was only one candidate for an office. Members contacted could be listed.

Our membership in KTSAF should be more responsive to requests to them to be nominees for elected office.

Respectfully submitted,
/s/ K.F. Schell
Kerry F. Schell

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PROPOSED SCHEDULE FOR HOST CHAPTERS FOR KTSAF MEETINGS

1. Here is what is in the KTSAF Handbook, Program Checklist and Guide, page 2 of 18. It has meeting hosts through the the summer 2005 meeting. It is also noted on this page that the winter meeting shall alternate between KY and TN.

Winter	Summer	Winter	Summer	Winter	Summer
East KY	Middle TN	99 West TN	99 East TN	00 West KY	00 SE TN
01 Middle TN	01 West TN	02 East KY	02 [East TN]	03 SE TN	03 Middle TN
04 West KY	04 West TN	05 East TN	05 SE TN		

2. Here is a schedule for the next 12 years starting with the winter 2004 meeting. It is simply taking the chapters listed in the upper left corner of part I and adding them in the same order. The tally at the bottom left shows that there are no summer meetings in Kentucky and that the meetings are not equally distributed.

04 West KY	04 West TN	05 East TN	05 SE TN	06 East KY	06 Middle TN
07. West TN	07 East TN	08 West KY	08 SE TN	09 Middle TN	09 West TN
10 East KY	10 East TN	11 SE TN	11 Middle TN	12 West KY	12 West TN
13 East TN	13 SE TN	14 East KY	14 Middle TN	15 West TN	15 East TN

3. Here is an alternative schedule to the one above. The tally at the bottom right shows that each chapter in Kentucky would have a summer meeting and each of the six chapters has the same number of meetings to host.

04 West KY	04 West TN	05 East TN	05 SE TN	06 East KY	06 Middle TN
07 West TN	07 East TN	08 West KY	08 SE TN	09 Middle TN	09 West TN
10 East KY	10 West KY	11 SE TN	11 Middle TN	12 West KY	12 East KY
13 East TN	13 SE TN	14 East KY	14 Middle TN	15 West TN	15 East TN

Chapter	<i>No. of meetings by season & total using 2</i>			<i>No. of meetings by season & total using 3</i>		
	Winter	Summer	Total	Winter	Summer	Total
East KY	3	0	3	3	1	4
West KY	3	0	3	3	1	4
East TN	2	3	5	2	2	4
Southeast TN	1	3	4	1	3	4
Middle TN	1	3	4	1	3	4
West TN	2	3	5	2	2	4
Total	12	12	24	12	12	24